

# Application for Employment for Rasmussen Companies

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a no-job-related medical condition or handicap or any other legally protected status.

(Please Print)

## Applicant Information

Position Applied For:	Today's Date:
Name :	Social Security #:
Number & Street Address:	Telephone #:
Mailing Address:	Email Address:
City, State	Zip:

## Personal Information

Have you ever applied to/worked for Rasmussen Companies before [  ] Y or [  ] N

If yes, please explain (include date): \_\_\_\_\_

Do you have any friends, relatives, or acquaintances working for Rasmussen Companies? [  ] Y or [  ] N

If yes, state name and relationship: \_\_\_\_\_

If hired, would you have transportation to/from work? [  ] Y or [  ] N

Are you over the age of 18? (If under 18, hire is subject to verification of minimum legal age.) [  ] Y or [  ] N

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States? [  ] Y or [  ] N

If hired, are you will to submit to and pass a drug and alcohol test? [  ] Y or [  ] N

If hired, are you willing to let Rasmussen Companies request a driving record abstract from the Department of Motor Vehicles? [  ] Y or [  ] N

Are you able to perform the essential functions of the job for which you are applying, either with/without reasonable accommodation? [  ] Y or [  ] N

If no, describe the functions that cannot be performed: \_\_\_\_\_

\_\_\_\_\_

Do you have any health conditions that would hinder you from performing your work in a safe manner? [  ] Y or [  ] N

If yes, please explain: \_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor)? [  ] Y or [  ] N

If yes, please describe the crime – state nature of the crime(s), when and were convicted and disposition of the case.

\_\_\_\_\_

(Conviction will not necessarily disqualify applicant from employment)

**Position applying for**

Are you available to work:                     Full Time                     Part time                     Temporary

If hired, on what date would you be available to start working? \_\_\_\_\_

Are you will to work on Saturdays?  Y or  N

Are you on lay-off and subject to recall?  Y or  N

Salary desired: \$ \_\_\_\_\_

**Education, Training and Experience**

High School

School Name: \_\_\_\_\_

Number of years completed: \_\_\_\_\_

Did you graduate?  Y or  N

Degree/Diploma earned: \_\_\_\_\_

College /University

School Name: \_\_\_\_\_

Number of years completed: \_\_\_\_\_

Did you graduate?  Y or  N

Degree/Diploma earned: \_\_\_\_\_

Vocation School

School Name: \_\_\_\_\_

Number of years completed: \_\_\_\_\_

Did you graduate?  Y or  N

Degree/Diploma earned: \_\_\_\_\_

**References**

Please give name, address and telephone number of three (3) references who are not related to you and are not a previous employer.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## Employment Experience

Start with your present or last job. Include military service assignments and volunteer activities. You may include organization names which indicate race, color, religion, gender, national origin, handicap or other protected status.

1				
Name:	Phone:	Dates Employed		Worked Performed
Address:		From	To	
Job Title:				
Reason For Leaving:		Hourly Rate/Salary		
		Start	Final	
2				
Name:	Phone:	Dates Employed		Worked Performed
Address:		From	To	
Job Title:				
Reason For Leaving:		Hourly Rate/Salary		
		Start	Final	
3				
Name:	Phone:	Dates Employed		Worked Performed
Address:		From	To	
Job Title:				
Reason For Leaving:		Hourly Rate/Salary		
		Start	Final	
4				
Name:	Phone:	Dates Employed		Worked Performed
Address:		From	To	
Job Title:				
Reason For Leaving:		Hourly Rate/Salary		
		Start	Final	

## Special Skills & Qualifications

Summarize special skills and qualifications acquired from employment or other experience: \_\_\_\_\_

## Applicants Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigations of all statements contained in this application for employment as maybe necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, I am required to abide by all rules and regulations of the employer.

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_